

Meeting Notes from the Joint Transition Committee (JTC)

February 4, 2014

7 pm – 9 pm

The Scarborough Hospital, General Campus, Board Room

Participants:

Joan Wideman (Co-Chair), Steve Smith, (Co-Chair), Rik Ganderton (tele-con), Robert Biron, Lyn McDonell, Valerie Carter, Christian Buhagiar, Dr. Tom Chan, Dr. Dov Soberman, Doug Melville, Graeme McKay, Dr. Naresh Mohan (tele-con), Dr. Henry Huang, Deborah Hammons, Dr. Amir Janmohamed, Janet Dalicandro, Jay Kaufman

Advisors:

Michael Watts (Osler), Lynne Golding (Fasken), Kelly Aizicowitz (StrategyCorp)

Staff:

Holly-Ann Campbell, Dave Brazeau

Regrets: Fred Clifford

Recorder: Yvonne Ragnitz

1.	<p>Opening Business</p> <p>Welcome Steve opened the meeting at 7 pm and welcomed those present.</p> <p>Declaration of Conflicts of Interest None declared</p> <p>Approval of Meeting Notes from Previous Meeting The Meeting Notes of January 28, 2014, were reviewed and approved by consensus as presented.</p>
2.	<p>Update from Board Chairs</p> <p>Joan Wideman provided the following update to JTC members:</p> <ul style="list-style-type: none"> • Membership on the JTC Sub-Committees have been finalized and meetings are scheduled. Appreciation was extended to the members of the Boards who have volunteered to serve on these committees. • She is looking forward to the continued discussion regarding Board Membership <p>Steve Smith provided the following update to JTC members:</p> <ul style="list-style-type: none"> • Rick Gowrie, RVHS Vice President presented the Pre-Capital Submissions to the TSH Board this evening which was informative, and the Board greatly appreciated his support.

3.	Approval of Terms of Reference for the JTC Sub-Committees
	<p>The revised Terms of Reference for the JTC Sub-Committees were pre-circulated and approved by consensus.</p>
4.	Project Updates
	<p>Pre-capital submissions: The Pre-capital submissions for both TSH and RVHS were approved by the Central East LHIN Board of Directors on January 22, 2014. The CE LHIN President and CEO confirmed that the Business Case and the two Pre-Capital Submissions documents have been submitted to the Minister’s Office.</p> <p>It was reported that the CEOs have begun informing the MPPs about the Pre-Capital Submissions and the request for a planning grant. A meeting with the MPPs is scheduled for February 7th to update them on the pre-capital submission and merger timetables.</p> <p>Motion 1B Maternal-Child-Youth: Both hospital teams have had numerous discussions regarding the feasibility of moving forward with the Scarborough Cluster Maternal-Child-Youth integration. The matter will be addressed by the Hospital Boards with a direction being finalized for next week.</p>
5.	Governance Issues
	<p>The legal advisors continued the discussion from the February 4th JTC meeting regarding Board membership and composition. Their presentation about the <i>Not-for-Profit Corporations Act</i> was distributed at the meeting.</p> <p>Dr. Naresh Mohan excused himself from the meeting at 8:18 pm.</p> <p>Considerations regarding Board composition, such as skills-based, geography, ethnicity, etc. were discussed. The skills-matrix for the TSH and RVHS Board members will be reviewed by legal counsel.</p> <p>The JTC Governance Sub-Committee will review these issues prior to the next JTC meeting.</p> <p>Further discussion regarding Board membership and composition will take place at the next JTC meeting.</p>
6.	Stakeholder Engagement/Communication Plan
	<p>Work Plan Kelly provided an update on the stakeholder engagement activities to-date and highlighted activities scheduled over the next month or two.</p> <p>The February 6th community round table will generate a report on community feedback regarding the design for a Community Advisory Council.</p>

7.	Other Business
	<p>The key messages:</p> <ul style="list-style-type: none">▪ The JTC has started fundamental discussions on how a merged hospital system will be structured, and it's sub-committee have been formed and are starting their work▪ We are beginning consultations on the Community Advisory Committee, to be followed by consultations on the Community Engagement Framework▪ With input from our communities and stakeholders, we have a unique opportunity to design a new CAC, as well as an innovative stakeholder engagement framework, that ensures our communities and patients have an effective voice that our leaders hear from on an ongoing basis▪ We are also holding telephone town halls on February 26 from 7-8pm and March 5 from 7:05-8:05pm to provide an update on our progress, and to take questions from residents and patients <p>Professional Staff By-Law Sub-Committee</p> <p>The MSA representatives on JTC requested the support of an OMA legal representative at the Professional Staff By-Law Sub-Committee meeting planned for Feb 10, 2014. It was agreed by consensus to allow this arrangement.</p>
8.	Meeting Close
	<p>The meeting closed at 9:45 pm. The next meeting is scheduled for February 11, 2014 at RVHS Centenary site in the Board Room starting at 6 pm.</p>